



CCEC Meeting Minutes

In Attendance: Jay Hardman, Michael Bauman, Angie Seger, Tricia Salvano, Charlie LaSata, Sara Horvath

Members Absent: Amy Dienes & Beth McLoughlin

Pastoral Attendance: Fr. Tom

Administrative Attendance: John Berlin, Larry Glendening, Jody Maher, Gerald Heath, Jan Sullivan & Katie Davis

Thursday, March 16, 2017 – 6:00 PM

Prayer – 6:02 - Led by Fr. Tom

- Introduction of Mrs. Wagner from Educational Outfitters
 - Presentation of the uniforms they offer: pants, shorts, skorts, button up and polo shirts, sweaters, and ties.
 - New Product - Dry Fit polos, also more sweater options were shown
 - She offers sales throughout the year, especially during change in season
 - Question: Do prices change? Answer: Rarely
 - Question: Do styles change? Answer: Rarely
 - She recommends only have two shirts per school so that they can be branded and in-stock when needed.
 - Fittings would be done in May or June each year - August gets too busy with orders.
 - Skorts for 2017-2018 are already ordered and in stock for purchasing
 - A suggestion was made to consider a voucher for uniforms given to those that enroll early.
 - Several informational flyers were passed out to members.
 - The CCEC was impressed with the cost of the packages and associated discounts offered by Educational Outfitters.
 - Mr. Heath felt that it was too early to make a final decision on uniforms and that we need to be smart in how we roll this out.
 - A suggestion to let the Student Council see and try on the uniforms before a decision was made, to let them feel their input is heard.
 - **Next Steps:** The principals (Mr. Heath & Mrs. Maher) will make a formal recommendation regarding the status and timing of moving to a single uniform vendor to the CCEC at the May 2017 Meeting.
- Annual Survey Follow-up
 - John was looking for advice on where to go from here in light of the consultant presentation provided at our worksession.

- Suggestions included:
 - There may be missed value if not comparing it to last years
 - Getting more feedback if you continue to compare it to previous years
 - Face-to-face meeting with the parents ASAP is highly suggested
 - Maybe utilize the website more to show progress on suggestions
- **Next Steps:** A meeting with parents will be scheduled and a powerpoint will be shared
- CCEC Board Vacancies was tabled until the next meeting
- Strategic Plan Update
 - John and Jay went through slides discussing that the Strategic Plan is nearly finished.
 - Time to “roll-out” to subcommittees and get those active
 - Sample summary report and tracking examples were offered to be used when subcommittees meet
 - Jay and John will workout a timeline for the rollout and for when to start asking others for help with committees. A deadline of May was suggested by John, however sooner would be better to get the committees working.
 - **Next Steps:** Jay, Michael, Angie, John & Jody will work on finishing up the plan in the next couple of weeks.
- Public Comment - none
- Motion to close - Charlie LaSata
 - Seconded - Angie Seger
 - Motion Passed Unanimously
- Close at 7:45 PM